

POSITION DESCRIPTION

Commercial Finance Director

About RITEQ

RITEQ is an Australian founded Software company focused on Workforce Management Solutions. We operate throughout Australia and internationally, providing innovative cloud-based software that delivers benefits to medium to large sized organisations across a wide range of industries including government.

We improve how organisations engage with and maximise the full value of their people – starting with ourselves! We passionately believe in the power of an engaged and happy workforce. By promoting community and a growth mindset, we foster empowerment, creativity and personal fulfillment. The result is in the innovation that drives and excites us – to simplify complex business problems.

About the Position

RITEQ is looking for an established Commercial Finance Director (CFD) to join the Executive Leadership team. Reporting to the Managing Director (MD), this role is responsible for providing support in the areas of strategy, budgeting and forecasting, as well as process improvement and business as usual financial control and reporting. Working closely with the Executive Leadership team, you will be managing the strategic business planning process, report on weekly, monthly, and quarterly results and opportunities. You will manage and be accountable for all finance and performance reporting.

The responsibilities for this role include:

- Adhere to and be a leader in the promotion of RITEQ Company values and culture
- Collaborate with the Executive Leadership team and the MD on short term and long-term plans for corporate growth and evolution
- Create financial models to provide detailed analysis on business performance and operational efficiencies
- Preparation and planning of budgets and forecasts on a weekly / monthly / yearly cycle
- Provide reporting and performance tracking to enable strategic business decision making
- Be an active participant in business change projects
- Analyse and identify cost savings
- Contribute to business case proposals as required to support stakeholders
- Conduct formal cost reviews across the entire business by region

- Work with senior management to ensure that Customer Pricing, Margins, Costs & GP are on target
- Prepare scenario based financial models to outline the implications of strategic and financial decisions.
- Manage a small finance team and the day to day business as usual functions including review of finance reporting, approval of expenditure and payroll, managing cashflow and preparing commentary and recommendations relating to Leadership team and Board reporting

About the Skills and Experience

- CA or CPA qualification, MBA would be a bonus
- Minimum of 10 years working within a similar role
- Experience in the HR/Payroll space is advantageous
- International work experience is an advantage
- Previous leadership experience is a must
- Business acumen with a strong decision-making ability
- Driven, dynamic and ambitious with a hands-on work ethic
- Your ability to build rapport with non-finance people is key so a confident, personable approach is required
- Strong verbal and written communication skills

Please note that to be considered you must have full working rights in Australia.

If this all sounds appealing to you, please apply by submitting your Cover letter and CV to jobs@riteq.com.au